DAILY EVENT BASICS – USING LOAD & GO

Activate Draw
- In Server software, EVENTS→EDIT AN EVENT→Switch to the proper event→double check your event settings and setup prizes→ACTIVATE EVENT→OK
  - From your main server menu, you may need to click SWITCH→select the proper event.

Update Event Info on Handhelds and Stations
- Ensure Handheld printers are turned on.
- Ensure the wireless antennae displays two horizontal arrows.
  - If not, click on antennae→WIRELESS MANAGER→ALL (off)→ALL again (on)
  - START→SCU→DISABLE RADIO→ENABLE RADIO
    - And/Or AUTO PROFILE OFF→select new network→select proper network→AUTO PROFILE ON
- From each handheld and station: SETUP→GET APPS SETTINGS AND EVENTS→YES
- Ensure sellers are logged on: SETUP→LOG ON→operator/password→OK

Play Jackpot or Winning Number Script
- From 5050 Player: Click on desired script→STATIONS→All OK→YES→OK
- From 5050 server: BROADCAST→POT AMOUNT (or WINNING NUMBER)
- Script should automatically play on the station's monitors
  - If necessary, from 5050 station software: SETUP→GET PRESENTATION SCRIPT

Synchronizing Sales
- Your touchscreen P.O.S. Sales Stations are consistently connected to the 5050 Server
  - Each sale communicates the data directly to the server and will consistently feed the jackpot
- Your Handheld selling devices will hold an allotted amount of raffle numbers and will 'synchronize' these numbers to the 5050 Server when prompted
  - Ensure wireless connectivity and click 'Sync Sales'
  - Upon synchronization, the handheld's raffle numbers become replenished
  - Jackpot will increase upon synchronization of raffle numbers

Draw Close
- Ensure all Handhelds have been synchronized for the final time
  - Upon pressing 'Sync Sales', click the checkbox marked 'Click here to finalize sales'
- From 5050 Server: Void all tickets
  - VOID→Enter one ticket number from each ticket→VOID
- From 5050 Server: CLOSE (in the blue background)→OK if prompted to Final Sync (password will be 'f50mdd')→YES (proceed to close)→CLICK HERE TO DRAW A WINNER→YES (proceed to draw winner)→OK
  - Refer to 'Play Winning Script' for winning number display
  - Upon return of the winning ticket: from 5050 Server EVENTS→AUTHENTICATE A TICKET→Enter ticket number and reference ID (located on ticket)→AUTHENTICATE (you may click 'cancel' when complete.
  - When draw is completed and the winner has been verified, proceed to click CLOSE (in the green background).
  - Your event is now completely closed.